

## WE REMEMBER SUBMARINERS ANNUAL GENERAL MEETING 2019

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The Meeting opened at 11.00am by John Bradbury (Founder, Voting Rep Wales and, Pro Tem Chairman)

In the presence of:

Gillian McKenna Molyneux (Patron)  
Nigel Mellor (Previous Chairman, Trustee, Finance Officer)  
David Woolterton (Trustee)  
Andrew Whyte (Trustee)  
Terri Mellor (Shop Manager)  
David Wain (Voting Member)  
Cecilia Moore (Pro Tem Secretary)  
Andrew Bain (Voting Member)  
Paul Foran (Voting Member)  
Huw John (Voting Member)  
Patrick Warley (Voting Member, Previous Chairman)  
Pam Durrant (Voting Member, CTB Rep Scotland)  
David Tipple (Voting Member)  
Thomas Herman (Voting Member)  
Debbie Lee Campbell (Voting Member)  
Mark Campbell (Voting Member)  
Leigh Dodds (Voting Member)  
Ian Atkinson (Voting Member)  
Michael Dewhirst (Voting Member)  
Graham Bishop (Voting Member)  
Mick Dewhirst (Voting Member)  
David Smith (Crossed the Bar Manager)

The Pro Tem Chair gave the Oath of Remembrance.

### ITEM 1 – PATRONS OPENING REMARKS.

Gill thanked everyone for attending despite the bad weather experienced by some delegates. Thanks, were also given to the Trustees and Members with specific duties for their excellent work during the first year of Operations as an Official Charity; their efforts enabled us to achieve Charity Status last December and their work has given us such success this year.

## ITEM 2 FOUNDERS OPENING REMARKS.

John Bradbury also thanked all in the group and who helped with the group, whether outstations, CTB Reps or Trustees and Voting Members or general Members. The results of their efforts will be revealed later in the meeting. He also mentioned the Facebook pages, administered by himself, David Woolterton and Patrick Warley.

He informed the meeting that he intended to ensure the meeting proceeded positively, that any remarks which may be perceived as criticism, should not be taken that way, but that the members should remember this was our first year of operating, some things have been done well, some things can be improved. Some changes do need to be made (with, of course, the approval of the Voting Members)

## ITEM 3 APOLOGIES

Apologies Were Tendered, The Chairman remarked that he had received apologies for absence from all those invited to be here who were not here.

## ITEM 4 PREVIOUS CHAIRMANS REPORT

Nigel Mellor (Outgoing Chairman) Gave his report on last year's achievements

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Nigel Mellor then moved onto his report on Finances of WRS.

At the start of last year 1<sup>st</sup> Jan 2018, we held £52,182 in the Bank, and by the end of 2018, the total now stands at £66,970, of which £27,466 is money raised for the ARA SAN JUAN Next of Kin.

Donations have been made to various groups this year (See Annex A). This list is not fully inclusive of all the Recipients of our Donations as we are still collating reports from the Outstations on the Charities, they supported with the 20% we allowed them for their local areas.

The Pro Tem Chair explained that any donations made by the Outstations have to be approved by the Trustees and need to be related to anything which benefits either serving or retired Submariners or their next NOK or Family.

Paul Foran Remarked on how well the use of the WRS logo has been made, including kit for the Field Gun Crews and also for his Weight lifting group Competitors for the welterweight belt keep asking about the Emblem for use on sweaters, etc and they thank all those who gave them money to promote their group. WRS has sponsored Faslane Field Gun Crew, and they would like for us to do it again next year.

Patrick Warley (Previous Chairman, remarked that he made the registering of our Logos last year and these have to be re-registered to prevent unauthorized use by anyone else.

## ITEM 5 FINANCIAL STATEMENT

Nigel continued with the Financial Report.

information that the Powerlifting team had received £1000.  
The Keith Bishop Bursaries had been given £2000 to enable five young members of the Sea Cadets to attend training aboard one of the Sailing ships. Through Abbeywood WRS is sponsoring 25 ratings and we will have a presence in the VIP Lounge  
Faslane Defence Group has asked for £400.  
£1000 pound donated towards the Faslane Cinema.  
WRS is sponsoring 3 Benches per year (Currently 2 in Gosport 1 in Plymouth) to for placement across the UK in suitable places of remembrance for Submariners. We need a volunteer to collate the placing of such benches

## ITEM 6 ONLINE SHOP REPORT

Stock report at Annex B

Terri Mellor reported the following –  
The shop has had a very successful year on the whole.  
The following purchases were made:  
Nine hundred rugby shirts of various sizes, all with our logo on.  
Ninety polo shirts, coloured grey, light blue and black, again all with our logo.  
500 pens, 1000 pencils, 500 paper bags, 250 challenge coins, 500 wristbands, and 100 ties, all featuring "we remember submariners" and our logo.

2018 pins.

This year's pin has been very successful. We have no 2018 pins left for sale. A big thank you to our outstations for their outstanding work, thanks to Pete Fisher, Nigel Thornber, Chalky Whyte, David Wynne, Adrian Perry, and Stevie Thorpe. We purchased 7500, 2018 pins and have none left for sale. This is a massive achievement. I feel we have been successful due to the 100<sup>th</sup> anniversary of WW1, the support for the ARA SAN JUAN and the growing awareness of WRS and its supporters. We are excited to see what the 2019 pin will do.

John Bradbury Spoke of a list of ideas for stock for the shop (See Annex C).

## Wreaths

We changed where we purchase the wreaths from in June, to the Lady Haig Factory in Scotland charged £29.17 plus 20% = £35.04 each. The Foreign Legion Kent factory we now use charge £18.50 and no VAT.

In the last 12 months, we have purchased a total of 158 wreaths. I am unclear as to how many have been sent to memorials as opposed to Funerals. I feel that memorials can be an expensive area that has to be clarified for us. I do have a proposal but think that it is not for this meeting.

John Bradbury replied that he agreed on a list of memorials that we will support should be made and promulgated.

Tom Herman said he had a list of this kind and would supply it to us.

Mark Campbell spoke about proposing to take the Wreaths to the People rather than sending it.

In reply, it was stated that in some cases we do that, but obviously, the expense would be significant were we to do that for every situation.

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Terri continued by thanking the various Crossing the Bar reps across the Country, namely

Pamela Durrant, Scotland

Andy Bain England North West

Chris Batten Ireland

John Bradbury Wales

Patrick Warley England South East International

Bill McCormack England North East

Chalky Whyte England South West

David Woolterton England South

Terri herself acts as a reserve (with stock)

And at this point, we say welcome to our new Co-Ordinator of CTBs David Smith.

In stock, we currently have 69 wreaths (held mostly by the Reps) 188 of our design Condolence Cards, 508 Molly cards to go with the 398 Molly pins.

## Donations

Donations to WRS via the shop has proven popular, with many of our customers choosing to donate an additional £1 or £5 onto their purchases. We have received £865.50 through this method.

## Postage

We have spent £2,867.60 on postage through the franking machine. This has proven a cost-saving outcome as we save 12p per item

## ARA SAN JUAN

In January we commissioned a SAN JUAN commemoration pin. We purchased 1500 of these pins and have sold out, A fabulous response to a tragic event. WRS Trustees donated funds from these pins and from the sale of our rugby shirts (which features the ARA SAN JUAN Crest on it) into a ringfenced fund for the families of the crew. In this manner, we raised £9,216.

Eagle-eyed members may have noticed a fantastic increase in the fund just after Christmas. We received a tremendous donation from the crew of 'Ocean Infinity' who found the wreck of the SAN JUAN in November. Through their fundraising methods they donated to us of £18,250 giving us a new total of £27,466. I would like to propose that WRS 'Round off' this fund to £30,000 This was put to the meeting and voted on. It was decided unanimously to accept this proposal.

Terri continued – I have been in contact with Group Captain Robin Smith (British Defence Attache in Argentina) and Oliver Plunket CEO of Ocean Infinity. They are trying to help us find a suitable way to get this fund to the family of the sailors. There are a lot of hoops to jump through without their help.

At this point, the chairman remarked that one approach is Argentine Navy resulted in a kind offer of help providing we pay a £5000 handling fee. This was refused.

Terri continued – I have received some correspondence expressing how the families have heard of our support. I have become a pen friend to a young man who lost his Brother-in-law that fateful day. I receive emails and pictures from him on how his Sister and her Daughter are coping. He tells me how the families discuss our generosity of heart for supporting the sailors from so far away. A big thank you to all who have donated.

While the ARA SAN JUAN pin has sold out 88 pins have been held back, 2 for each NOK of the Crew.

Tom Herman suggested approaching the Daily Mail Newspaper to see if they would perhaps sponsor Gillian Molyneux to go to Argentina to present our Cheque to the Families. It was proposed and accepted unanimously to investigate this possibility.

#### ITEM 7 PLANS FOR 2019

The future organization of the sale of year pins was then discussed, which included the suggestion that pins go out to Pledged Members via the shop in June July and in August to Outstations. In September pins go on general sale in the shop and with outstations.

The conference agreed we need more people to help distribute pins.

#### ITEM 8 PLANS FOR OUTSTATIONS MANAGEMENT

John Bradbury Spoke about the need for tighter control on Outstations in future, with the possibility that Outstation area controllers having substations, for example, Plymouth having both the Submarine School and the Submarine Offices in HMS Drake

He reiterated that WRS Trustees must approve money raised by Outstations from the sale of pins and given to local Charities. Outstation people get 20% of their takings to use for this purpose.

#### ITEM 9. THE WEBSITE – Dave Woolterton.

I would have liked more time to have prepared this report as I am not sure a week will do it justice. When I saw the agenda for this AGM for the first time, I knew it had me down to report on the website. When I asked John what he wanted me to say on, well that turned into a long list and not all to do with just the site.

So, in an attempt to put something together with the good and the bad from my point of view, this is what I have come up with.

I will start with the website as for me I think will be the easiest and least controversial part of this report.

You may or not be aware that I have been responsible for the website now for some two and a half years.

Just a little background on the WRS website. It is hosted on a server by 1 & 1 and server hosting company. They provide several packages. Currently, we do not pay for this as an excellent friend of mine pays for it through his company for all his company's business and host both the Submariners Association and our Website entirely free for me. If the SA & WRS were to buy into a package of their own, it would cost more.

Website industry today (Joomla). With modern day websites are component based and can be very complicated. These components are written for the Joomla base platform. With all these, there are free and or paid versions We are running elements that deal with website security, backups, and functionality. Like the Server OS, all of these produce updates for the new feature, Bug Fixes, and security patches.

To be able to get the updates to component there is an element of licensing/ purchasing. Now the website will not stop working if we did not pay for most of these licenses, but what it would mean if you could not update any component as it may not be compatible with the core or other parts on the website. If this were the case, it would put the site at a very much more significant risk of being hacked or compromised.

All these company's license components in different ways, but where we are using ones where you can buy an unlimited site license, again if my friend is using the same elements then he is allowing us to use his license.

Of course, there are some he does not use so we have to pay for these ourselves. Because I run both the SA and the WRS website I have shared the cost of those components I use on both sites. It varies depending on when the domain names are up for renewal as these are mostly every two years, but we pay approximately £400 – 500 a year for our website. These costs would dramatically go up if they were outsourced.

Ok, that's the general bit. Now to what we do with our website.

This should be our front door to the We Remember Submariners as a charity, as it is visible to everybody who has access to the internet in any shape or form.

On here we should display anything and everything we as a charity wants to put in the public domain. However, this also comes with its issues.

So how have we used the website?

- 1) To display various items for the public domain.
  - a) How WRS started
  - b) Information about the Pin Pledge
  - c) Information about our awarded Gold Poppies as displayed on the Eternal Patrol Pages
  - d) Some of those who have benefitted from donations made by WRS
  - e) Organizational Information
  - f) Newsletters
  - g) Last but not least important information about the latest News/information WRS wanted to communicate to the rest of the world.
- 2) The WRS Website Shop
- 3) Donation Page
  - a) To WRS
  - b) To the ARA San Juan Family fund
- 4) Pin Pledge

We have also implemented World pay as our single method of payment in the shop, last year's Pin Pledges & for making Donations.

I can think of several advantages of the website, unlike the Facebook pages. With the main one is that it is visible to everybody who has access to the internet anywhere in the world giving us the broadest possible audience without having to have an account of any kind. That is unless you wanted to make a Pin Pledge or buy something from our online shop.

The Shop has been an excellent success in its self.

For the last two years, we have used the website for the Pin Pledge and last year also used World Pay for Pin Pledges to be paid for directly via the website.

The Donations page allows anybody to be able to donate WRS. We also have set up a separate donation for the ARA San Juan family fund. (My only regret is we did not have this in place when she sadly went down but came about because of this sad event)

As the webmaster and am responsible for the running, look and feel, function, security & maintenance of the site. It has never been my job to write the articles that WRS wish to display via the website. It has been challenging at times when I have been asked to put something on the site and not been given a piece to work with.

Lack of notification of change so the website can soon become out of date.

The Pin Pledge is all hand-written code by me and would be difficult for someone else to understand or replicate for future years. Let alone support.

In General, I would say all the advantages outweigh the disadvantages, especially as we are also looking at doing something else with the Pin Pledge. (To be revealed later in the meeting)

Although it is not shown on the live website I have also spent a lot of time investigating, implementing & testing changes on our test site for items which will be discussed later during this meeting, so the majority of the work has already been done, which will allow me to quickly make the changes on the live site, if it is deemed the way forward.

One last thing, I have put to one side, for now, is GDPR, which we must adhere to and there is still work required, to make us fully compliant.

David then moved on to some more comments –

Some of you will be aware that I have some extreme views on Facebook which are not for this forum today.

Over a year ago a decision was made to create a Friends of Page and to attempt keeping the WRS page as a condolence and funeral notification page only, with everything else going on the Friends page.

Well, this met with quite a lot of resistance to start with. The only way to stop a lot of disappointment to those who posted there by me deleting their posts was

to implement ADMIN Approved posts only which prevented them from being shown in the first place.

I want to think that the WRS page is now one where it is easier to see notifications of CTB and updates on funerals without having to plough through everything else which was on the page.

I have almost single handedly been maintaining the WRS page where John has been looking after the Friends page. We have both had backup support of each other while Patrick has been a good stand-in for me when I have been unavailable.

Another role I picked up temporarily some 18 months ago made even harder when Richard Figgins decided that he would not cover the South coast area for supplying wreaths. (Not his fault and fully understand his reasons for not being able to give WRS the time the Wreath coordinators role for the South required). For this, I would like to thank Richard for all his hard work and dedication to that role for the many years he did it. It is not an easy role to do.

In both the CTB Managers and Wreath Coordinators roles, you sometimes have to play detective with the minimalist amount of information.

During the past year, I have been trying to get the message out to as many FB groups as I could to get their members to post any CTB on the WRS page, but we still find they post on their pages and not ours.

I have been trying to make WRS be the only place such messages should be posted. The reasoning for this is twofold.

1. Because WRS wants to not only know about every Submariner CTB as well as supply wreaths & Moly's for these funerals, family permitting.
2. As the CTB manager, it can be challenging to know of some CTB notifications in other groups. This is going to be an issue no matter who fulfils the role. As groups will either not let non-Submariners in or even allowed you in if you don't comply, i.e. a non-diesel boat submariner in some of the diesel boat sites.

So, if we can make WRS the first and possibly the only place where notifications are made, it will serve the whole submariner interested community. Still, a lot of work to do there if we are to be number one.

My efforts have resulted in WRS knowing about 168 CTB for 2018.

At this point, I would like to thank the newest of recruits in David Smith still a serving Submariner for taking on the Role of CTB Manager and helping me a lot in investigating the information required for the southern area.

It is my opinion we need to recruit many more CTB Officers (Wreath Coordinators) to cover smaller areas and to assist when others are not available. This would also help having other eyes in hopefully many more groups to let the CTB Manager know of another CTB.

There is plenty to do in this area which will make it not only easier but to help us better identify those who sadly CTB with minimum information provided.

#### Pin Pledge

For the last two years, I have been running the Pin Pledge via the website, and I think while it does a lot of work for me, the results and benefits it has achieved far out way the work put in by all involved.

At his point, I would like to give a big thank you to Philip Beatie for all his hard work and support in designing the annual pins over the years. With my thoughts and guidance, we created the 2018 badge. I have designed the 2019 Pin. With his help, we also came up with the design for the ARA San Juan Pin. The addition of the blue poppy on the 2018 pin was very well received to the point we have sold out of this pin. Something I don't think any of us thought we would see.

That reminds me we still need a design for the 2020 Pin.

I have said it is not a bad idea to have 200 – 500 pins for future sales in future years, for those new to WRS if they would like to get old badges.

Out of all the Pins we sell only about 1700 to about 1800 go to people via the Pin Pledge. By far the most go through sales at our outstations. A Website is also a right place as this gives access to those in different parts of the world.

As sad as it was to the whole of the submarine community, the loss of the ARA San Juan certainly contributed to the 2018 Pin sales.

#### Office 365

We used to have very limited email running on the same server as the website, but while it served its purpose at the time, it was not that scalable, or we were constrained on space.

Since we gained our charity status, this presented an opportunity to move our email onto Microsoft Office 365.

As we are a charity Microsoft offer free access to Office 365 with virtually unlimited email accounts and 1TB of personal One Drive Space per email address.

I took advantage of this as we have access to this. I created every Trustee and Voting member a WRS Email account to use. Unfortunately, this did not go as I had expected, and I will review with the team during further meetings, but it is likely that we will only have WRS email accounts for those who need them to fulfil roles within WRS.

Besides email Office 365 gives any registered user full access to all office products via the web and local access to those who have a whole office 365 license or other use either work or personal related.

Office 365 also comes with SharePoint, for those who do not know what this is it is an excellent way for organizations to store and share documents with various groups/individuals within the organization. The other very good aspect of this system is it comes with built-in document control.

There are other tools within the suite all available for us to use to help better communication. All of which need further investigation, but one I am very much interested in is Teams.

Teams is a Microsoft application which runs on the PC, Apple & Android devices but not windows mobile at the moment. This application provides all the tools of instant messaging as well as the ability to hold video meetings which are recordable. Other advantages are it can be used to work on shared documents, Screen sharing (perfect for supporting our WRS team) & it is free as it is part of our Office 365 package with Microsoft.

I have redesigned our WRS Logo and Wreath centre designs, to give them all the same look, as we had about 3 for various items, now we have one, and I have also been dealing with all the support for access to the website, making Pin Pledges, getting everyone to make sure their contact details were up to date, Can't log on, forgotten passwords to list but a few. I will add, on all but two occasions these were user error. The other two times there was a fault with the website following upgrades.

#### Newsletter

I talked Ian Atkinson into helping me with the website and to produce a newsletter so another big thank you to Ian so we could periodically send to those who had registered to receive it. Ian has done an outstanding job with the two issues we have produced so far. I think it went down very well. The big point here is for us to have a newsletter we need people to submit items for Ian to include.

#### In Summary

I think I have covered quite a lot and you can see I do like to keep myself busy, but the reality is we do need to get more people involved because I cannot and do not want to do it all as this is a real recipe for disaster. This is why I believe WRS needs changes to its structure, to allow us not only to be able to get more people involved but they also need to have the correct skill sets to work within some of these roles as they can be quite specialist.

This is not a criticism but a fact, for far too long only a handful have taken on the majority of the work of WRS, where we all have not had the time to commit fully to any one area and get the best out of it. For that, I take my hat off to them as I know this has been no easy task.

We must all remember that we are a registered charity and are expected to act and behave like one, we are not a private group anymore where we can just do what we want when we want, but having said that, being a charity should still not stop us doing what we think we should do, all it means is that we have to do it in a more structured and documented way.

I still fully believe WRS has a lot to offer the Submarine community now, and in the future, it might be only my opinion but to achieve everything WRS would like to do, it still needs to walk before it can run, cover the basics of what we stand for well before we move on into other areas. For this to happen, I firmly believe that changes to our structure are required. This is on the agenda so I will leave it at that.

I know I have only touched the surface on some of what I have done or been involved in since we became a charity and as there has been so much, it is difficult to remember it all.

I am going to stop there, but if there are any questions, I will happily try and answer them now or offline later.

Debbie Lee Campbell asked what GDPR was?

Also, why did we have to say where we were meeting

David replied that GDPR means General Data Protection Regulation

John replied that we have to, by law, promulgate where and when the AGM is taking place, but we make it on notice that we will look at any better way of publishing next year's meeting.

1200 Break for Tea/Coffee

1220 The AGM reconvened.

#### ITEM 10 WREATHS AND MOLLIES

John Bradbury Reported that over 150 Wreaths had been sent out this year, and several families received donations in lieu to charities of their choice.

Nigel remarked that we had switched wreath purchase from Lady Haigs Factory in Scotland (who charged £35 per wreath to another company which cost £20.

The wreaths are slightly smaller, and the box it comes in is not as impressive, but we are working on changing that.

John Bradbury then requested that a full list of every Wreath posting/donation in lieu be made available for future AGM's, so we know precisely what has been achieved.

Stop for Lunch at 13.30

The meeting resumed at 14.10

#### ITEM 11 PROPOSALS FOR LINE MANAGEMENT CHANGES

Nigel Mellor gave a presentation about the proposed new Structure changes to the WRS Line Management. (See Annex D).

The proposed changes were unanimously agreed.

## ITEM 12 PROPOSAL FOR ASSOCIATE MEMBERSHIP

The proposal to offer Associate membership, (to replace Voting Members) was put to the meeting.

The proposal is as follows –

Associate Membership is to be offered to all members at the cost of £10 per member. As we are now an official Charity, the £10 will be tax deductible. For this £10 the Associate member will get one free Year pin (valued at £5) which will be issued early to all Associate members before it goes on general sale.

Also, Associate members will be entitled to a gold poppy on the pin should they, unfortunately, die that year. Also, they will be allowed a discount on any goods purchased through the website shop as approved by the Trustees (except Current year pins)

It is proposed that at future AGM meetings the first 50 Associate members who apply to attend will be given attendance rights.

This plan was approved unanimously.

## ITEM 13 ELECTION OF NEW CHAIRMAN.

Three members have applied for Chairman as follows

John Bradbury  
David Woolterton  
Patrick Warley

David Woolterton stated he was withdrawing his application as he has too much work to do already.

John Bradbury withdrew his application in view of the now accepted Line management which gives him a permanent voting position as Founder.

Patrick Warley was asked to give a short pitch to the Members to enable them to decide on his suitability.

Having left the room, he was voted in as Chairman unanimously.

## ITEM 14 ELECTION OF NEW TRUSTEES.

There were four applicants for 3 Trustee positions as follows –

Graham Bishop  
Mick Dewhirst  
David Wain  
Paul Foran

All Four left the room and returned one at a time, giving their pitch and then going again.

On Completion of this Tom Herman proposed that the Constitution be changed from ‘A maximum of 9 Trustees’ to read ‘A minimum of 9 trustees’ and that we accept all four members into Trusteeship.

This was voted in unanimously.

The four applicants were then returned to the room and informed that all four were voted in.

Gill Molyneux welcomed the new Trustees in their position.

1510 Break for tea/coffee  
1525 Meeting reconvened.

## ITEM 15 ANY OTHER BUSINESS

A proposal to raise the ARA SAN JUAN fund to £30,000 was voted on and approved unanimously.

The possibility of sending Gill Molyneux to Argentina financed by the Daily Mail was proposed and accepted unanimously.

We need somebody to become a Public Relations officer for info to get on the website. Ian Atkinson volunteered to fill the position of PR management. This Was voted on and approved unanimously.

The Position of Vice Chairman is currently Vacant, and the Trustees will meet to decide upon any volunteers for this position.

Discussion on Wreaths or pictures of deceased members could be put up on the Gallery on Facebook.

David Tipple asked if they should have elected Trustees to be Re-elected.

Current rules already cover the period Trustees can remain in place.

Tom Herman said Trustees should set a fixed amount for Charities Tom speaks about the Friends of the Submarine Museum submarine association. Also, about the plans to raise money for a new Submarine Memorial at National Memorial Arboretum was possibly funded by RASM, WRS and the SA.

It was decided to refer this to a meeting of the Trustees for a decision out with this meeting.

Nigel Mellor raised the upcoming 50<sup>th</sup> Anniversary of the Continuous at Sea Nuclear Deterrent. He informed the meeting that RASM had chosen us, alongside 'Military Against Cancer' as one of two charities to benefit from the sale of celebratory Philatelist Postage Envelopes sales from these will donate 50p to us for each envelope sold

The dates of our fiscal year were queried

Our Financial year is from 1<sup>st</sup> Jan -31 Dec.

The next meeting of the AGM was set to be held during the first quarter of the financial year next year 2020

Leigh Dodds raised the possibility of having a stall in Plymouth for Armed Forces Day.

The Members approved this.

Jill McKenna Molyneux asks for us to remove one Letter L out of 'Molly Pin.'

This was agreed. So henceforth they are named MOLY pins.

There is no other Business the AGM Meeting shut at 4.10pm

## ANNEX A Donations Made

List to Follow

## ANNEX B Current Stock List

List to Follow

## ANNEX C Stock Ideas

Suggestions for items to be sold in the shop.

Calendars

Diaries

Pens

Teddy Bears

Candle Holders

Cups

Glass Tankards

Pint Glasses with Emblem

Tokens for Trolleys

Sew on Badges

Johns Submarine Prints

Posters on Submarines

Ladies Scarves

Ladies Brooches

Ladies Slippers Dolphin Earrings

Men's Slippers

Men's Scarves

Men's Sweaters

Beany Hats

Duvet and Pillow Cover set

Pennants with our Emblems

Hip Flasks

## ANNEX D Basic Structure

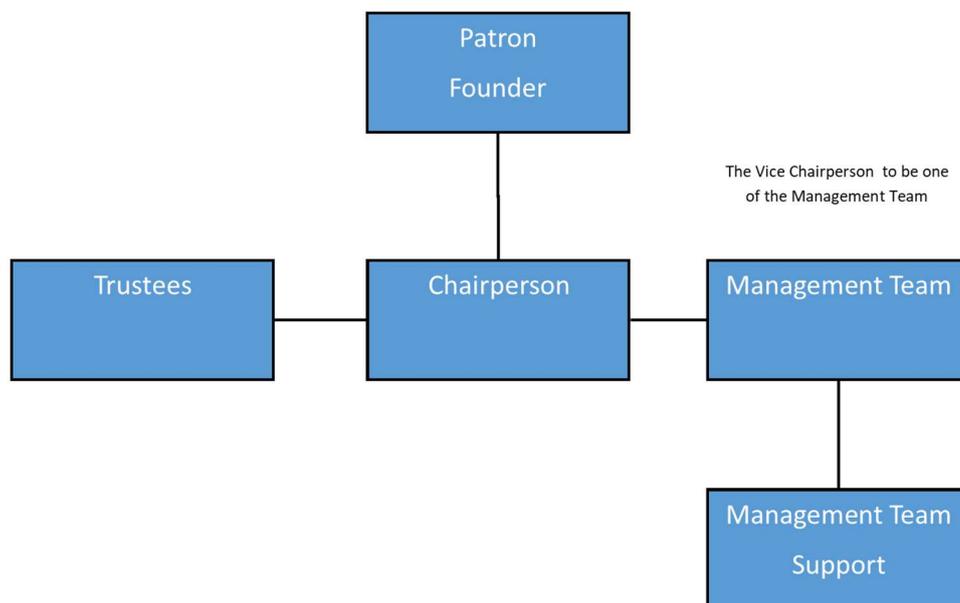
### Basic Brake Down of the Structure for WRS

The Chairperson has overall Control of the Teams but will work Side but Side with the trustees in making policy, all major Actions will need to be approved by the Trustees and Chairperson.

The Trustees can delegate members of the different teams as leads in action Items, Like Donation requests, or other collateral jobs that the trustees see fit. Voting will be handled in this manner there will need to be at least 5 trustees the Chairperson or Vice Chairperson, to make an official vote. If there is a deadlock, then the founder or Patron can cast their vote to break the stale mate. There needs to be at least 5 trustees + the Chairperson, or Vice Chairperson, + Founder or Patron. To make it official meetings.

The Management team answer directly to the Chairperson as many of the trustees are also in the management team this covers all voting and ideas to be passed to the full trustee team

This document is just a high-level layout of the structure of WRS More in-depth breakdowns will come shortly when full job descriptions and individual functions are completed



## ANNEX E Treasurer Report

To Follow